

École Belgo Elementary Family Handbook



2019-2020

125 Adventure Road
Kelowna, British Columbia
V1X 1N3

Phone: 250-870-5115

School Website: www.bge.sd23.bc.ca

School Email: bge@sd23.bc.ca

Administrative Secretary: Mrs. Powell
Email: Rhonda.Powell@sd23.bc.ca

Principal: Mme Bédard
Email: Marie-Josée.Bedard@sd23.bc.ca

Welcome/Bienvenue

Welcome to École Belgo Elementary School! I feel so privileged to be part of such a strong school with great community support. Belgo is a friendly, welcoming place! The staff sincerely appreciates and wholeheartedly encourages each family's involvement in the regular school day and special events. We will keep you informed of pertinent information and upcoming events through newsletters, and classroom notices. Our school website (www.bge.sd23.bc.ca) is full of information and links to helpful resources such as Interior Health and our yearly School Calendar.

It is our belief that in partnership with parents and the community, our school shares the responsibility for raising our children and equipping them with the tools they need to become effective citizens in today's society. At École Belgo Elementary, we strive each day to provide a safe, supportive and caring learning environment where the academic, social, emotional, creative and physical needs of each student are met and challenged. In collaboration with the Central Okanagan School District #23, we aspire to help all students become learners who are thinkers, innovators, collaborators, contributors.

Our commitment to being progressive in improving our students' education and preparing them for the 21st century is reflected in the Belgo School motto:

**"Forging the Future –
Façonnons l'avenir."**

On behalf of the staff of École Belgo Elementary School, I would like to extend a welcome. I look forward to meeting all new students and their parents and seeing familiar faces again! We look forward to a wonderful year.

Mme Bédard

Principal/Directrice

Marie-Josée.Bedard@sd23.bc.ca

250.870.5115

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School Programs

The educational goals at Belgo are consistent with the provincial Ministry of Education’s primary and intermediate curriculum, as well as the goals of School District #23.

While the school accepts primary responsibility of enabling students to improve their achievement, we seek the support and commitment of families in order to make significant progress. After students complete their first years at École Belgo Elementary, we hope that they will be confident, eager learners with a solid foundation of basic skills and a strong sense of citizenship.

Elementary Curriculum

Teachers plan learning experiences based on the curriculum that is prescribed by the Ministry of Education. 2016-2017 marked the first year of the implementation of the new curriculum. The six core competencies, as well as the different subject areas for both English and French Immersion Programs are available in details online at: <https://curriculum.gov.bc.ca/>

The six Core Competencies are:

Communication	
Thinking	Creative Thinking
	Critical Thinking
Personal and Social Skills	Positive Personal and Cultural Identity
	Personal Awareness and Responsibility
	Social Responsibility

The curriculum includes the following subjects:

- English/French Language Arts
- Mathematics
- Physical and Health Education
- Social Studies
- Career Education
- Science
- Applied Design, Skills, and Technologies
- Arts Education (Music, Art, Drama, Dance)
- French as a Second Language (for Grades 5 English only)

In French Immersion, the majority of these subjects are taught in French with English Language Arts taught in English beginning in Grade 3. It is expected that the use of technology will be integrated with core subject areas.

Classroom Plans

All public schools in British Columbia follow the curriculum as prescribed by the Ministry of Education. The curriculum contains six core competencies that continue to be developed throughout a student's years in school. The curriculum also contains learning outcomes that are specific to the grade level. The core competencies and the learning outcomes outline the skills, knowledge and attitudes that form the foundation for classroom lessons and activities.

Often, the subject areas are integrated in a classroom 'theme'. For example, a Grade 3 thematic unit may be developed from the provincially prescribed Science learning outcomes on the topic, Space. Subject integration allows for a variety of skills and knowledge to be linked together from many subject areas. Some of the classroom 'Space' activities might include reading, writing, researching a space science project, and/or creating songs, poems and art work.

A parent may request a copy of specific classroom curriculum plans at any time during the term. For further information about classroom curriculum plans, please contact your child's teacher or the school principal.

Code of Conduct

A chart of behavioral expectations "the Matrix" has been established at École Belgo Elementary. It is part of our Code of Conduct which is posted on our website. Teachers reviewed the code of conduct with the students during the first weeks of school, and we ask that parents review school expectations with their children at home as well.

Counseling and Behavior Intervention

Counseling is available for our students. Our counselor, Ms. Everett, offers counseling assessment, behavior support, limited one-on-one counseling, referrals and consultation. Parents may contact the school counselor by phoning the school at 250-870-5115.

Extra-Curricular, and Community Programs

École Belgo Elementary is fortunate to be able to offer several opportunities to enhance our regular programs including field trips, which extend classroom learning in a variety of alternate environments.

Extra-curricular programs are also offered and change from year to year. These programs are offered to students by staff and/or parents who volunteer their time at the lunch break, before or after school. Activities may include sports teams, clubs, choir, intramurals, or library programs. These activities will be announced in the monthly newsletter and/or during the daily announcements.

Family Life Program

The Family Life program is taught during one day every school year to Grades 4-6 students. For the 2019-2020 school year, we will welcome two teachers from the Family Life team to deliver Family Life program. Dates will be sent to parents as the school is notified. At that time, information will be provided for parents who elect to provide the learning outcomes at home. For more information, please contact either of the Family Life leaders, Jenny Rabinovitch, Leanne Woodward or Nicole Weremy (250-870-5000).

Leadership / Service Programs for Students

Intermediate students (Grades 4 – 6) are invited to apply for a leadership / service role to the

school. We thank students in advance for demonstrating leadership in the following:

- Hall Leader
- Lunch Leader
- Social Justice Leader

In addition, students in the intermediate grades are asked to lend a hand for events such as Primary Games, Assemblies, and Hot Lunch distribution.

When a Child Needs Extra Help with Learning

While the classroom teacher has the main responsibility and the greatest impact when teaching your child, extra help is available for students who require additional assistance and/or have special learning needs. The Learning Assistance Teacher and other district staff help teachers to plan programs for children who require extra support or enrichment. The Learning Assistance Teacher may also provide support to the classroom teacher by working with a child in class, completing a detailed assessment of the student's abilities, or working with the student individually or in a small group out of the classroom setting. Certified Education Assistants (C.E.A.s) may also be assigned to help students in some classrooms.

At École Belgo Elementary, the Learning Assistance Teacher coordinates the School-Based Team. The School-Based Team includes the school principal, the learning assistance teacher, the school counselor, other district specialists, classroom teachers and may include the parent(s). Together, members meet to plan individualized programs, and support learners.

Under certain circumstances, it may be necessary to develop a **Learning Plan** or an **Individualized Education Plan (I.E.P.)** Parents of students who require an I.E.P are important partners in planning a program to meet the child's needs. If necessary, the school also has access to school district and community specialists such as:

- Speech and Language Pathologist
- School Educational Psychologist
- Resource (Special Needs) Teacher
- Deaf / Hard-of-Hearing Teacher
- Vision Resource Teacher
- Specialist for the Deaf and Hard of Hearing
- Support teacher for the visually impaired
- Occupational Therapist
- Physiotherapist
- Representatives from the Ministry for Children & Families
- Pediatrician or Family Doctor

Library

Our library holds a large collection of picture books, reference books, magazines, novels and more. Our Teacher-Librarian and Library Clerical Assistant coordinate a schedule so that all classes visit the library each week for a book exchange. Students are expected to read at home on a daily basis as part of our Home Reading Program.



Special library events are held during the school year such as author visits, reading challenges, and book fairs.

Transportation

Parents are reminded that students must be registered riders with bus passes in order to ride the school bus. Only registered riders are allowed bus service to and from school. Alternate forms of transportation need to be arranged for after school social plans and daycare arrangements. This is a good time to review the safety rules for bus riders. These rules are posted on the transportation website at:

<http://www.sd23.bc.ca/ProgramsServices/transportation/Pages/default.aspx#/=>

Online applications for courtesy riders submitted will be confirmed early in the year on a space available basis by our transportation office. The number of courtesy seats will depend on the number of seats remaining on each route after eligible riders have been accommodated. Priority is given to students based on the age and the distance between home and school within the catchment area.

Due to the volume of applications for courtesy rides, it may not be possible to contact each applicant individually. If you believe that there is space available on a school bus passing through your neighborhood; please contact Transportation at (250)870-5151. Phone lines are open between 9:00 am and 1:00 pm Monday through Friday.

Courtesy seats are subject to cancellation at a week's notice should seats be needed for additional eligible riders.

For more information about school bus transportation, please visit the website at <http://www.sd23.bc.ca/ProgramsServices/transportation/Pages/default.aspx#/=>

School Policies

Absenteeism, Attendance, Arriving On Time, Call Home/Safe Arrival

Regular attendance helps to ensure your child's school success. We expect that students arrive at school on time to school in order to participate in the important morning routines with the class. To assist you with this, the school bell schedule is included with the yearly calendar.

École Belgo Elementary has a Safe Arrival Program, and we request **EVERY** family's help to make this safety plan work. To do so, we request that you call the school office (250.870.5115) or use [School Messenger](#) to notify the school if your child will be late or away. You can leave a message about your child's absence on our answering service at any time of day or night.

Students who arrive late at school must sign in at the office.

Students who leave the school before the end of the day need to be signed out at the office by the parent/guardian. Students are NOT ALLOWED to walk home by themselves during the school day.

First thing in the morning and afternoon, the secretary and teachers complete the class attendance. If a child is marked absent, but we have not heard from the parent, a call is made to the parent to determine the child's whereabouts. Parents, please advise the school office when your phone numbers change.

Accident Insurance

School District No. 23 does not insure expenses for student injuries that happen on school grounds or during school activities. It is possible for parents and guardians to voluntarily

purchase private accident insurance at a reasonable cost. Optional student accident insurance is underwritten by an independent insurance company. Information regarding this optional student accident insurance is available from the office.

Anaphylaxis/Nut Aware School



Some students have life-threatening allergies to peanut products, bee stings, etc. **ECOLE BELGO ELEMENTSRY IS A "NUT AWARE" SCHOOL. WE REQUEST THE COOPERATION OF EVERY FAMILY IN SENDING FOOD TO SCHOOL THAT IS NUT-FREE (PEANUT AND OTHER NUTS).** For the safety of all our children, thank you for your cooperation in this matter.

If your son/daughter is in a classroom with a child who has a serious allergic condition, necessary safety precautions will be implemented.

Bicycles, Roller Blades, Skateboards, and other "Wheels"

Helmets, of course, are **mandatory!** Students must have a lock to lock up their bike at school. ALL students are to dismount and walk their bike, or carry their roller blades or skateboards on the school grounds. Thank you for reinforcing these safety measures with your children.

Cell phones and Electronics

We recognize that many students use cell phones and other devices to communicate with family and friends. These are helpful communication tools; however, we have some concerns regarding the safety and privacy of others. If students have cell phones, iPods, or other technology equipment at school, they must abide by the Belgo School Code of Conduct and the School District #23 policy for Student Use of Electronic and Social Media (policy #486). We expect students to turn off all devices during instructional time, and store all devices in backpacks for the duration of the school day (from when they arrive at school, until they leave at the end of the day). The school cannot be held responsible for any items brought to school that are misplaced, lost, stolen, damaged, or broken.

Dogs and Pets



While we do love pets, pets are NOT ALLOWED on school property for safety and health reasons.

Schools within School District #23 have a policy where dogs are not permitted on school property at any time (even on a leash).

This is a health and safety issue where the School District must comply with Division 1, Part 107 of the Workers Compensation Act (WCB). By bringing dogs onto school grounds, the health and safety issue is exposing students and staff to the hazards of dog bites, dog fights, and dog feces which has to be cleaned up by school staff. Even if dog owners clean up messes, the residue can still be left on the grass where children play. Therefore, in order to stay in compliance with the Regulation and our own School Policy, dogs are not permitted on school grounds at any time.

Dogs are also regulated by our Regional District Bylaw which states that "no Owner shall cause or permit his or her dog to be within a public area to include: park, playground, sports fields, school ground, swimming area or public beach where dogs are prohibited unless otherwise designated by the Regional District or another local government authority." [RDCO Bylaw No. 1343, Part 6, #26].

Exception: dogs that assist the visually impaired and pets that are brought to school for special classroom events and pre-approved by the teacher.

Dress Code

We teach students that our appearance demonstrates our respect for self and others. We ask our students to keep in mind that school is a "workplace" and that our attitude toward school is reflected in the way we dress. The following are expectations for dress at École Belgo Elementary:

- Hats should be worn outside school only, not indoors
- Clothing should not be inappropriately revealing.
- Clothing should be clean and in a good state of repair
- Clothing and accessories should not promote alcohol, drugs, violence, racism, intolerance, inappropriate sayings or language, or disrespect
- Proper footwear (no black soles which leave marks) must be worn; students need one pair of indoor runners.



In addition, it is very important to provide children with clothing that is suitable for the weather: umbrellas, hats/hoods, boots, and rain coats for rainy days, hats and sunscreen for sunny days, and coats, hats, mittens, and boots for cold/snowy days. Snow pants are optional, but, if your child is planning to slide or kneel in the snow we ask that snow pants are worn.

Emergencies

Parents MUST provide a current emergency phone number to the school office. The phone number that is provided should be the parent or someone the school can contact if we cannot reach the parent(s) at home or at work.

In case of illness, serious accident, or head injury, parents are contacted. If your child is ill, we will phone the parent to make arrangements for your child to go home. We have a first aid room in the event of immediate illness. In the case of serious injury or emergency at school, we will make every effort to contact the parents. If emergency treatment for a serious injury is needed and a parent or emergency contact cannot be reached, the student will be transported by ambulance to the hospital.

In the event of a fire, earthquake, lock-down, or bomb threat at the school, we will follow procedures outlined in school and district manuals which are practiced with students during drills carried out throughout the year. During such emergencies, School District officials will be contacted to assist in making decisions related to students' safety. All parents will be contacted if a decision is made to send children home.

Field Trips

Each year, we organize curricular field trips for our classes. These trips reflect our school programs and are an important part of learning.

For each field trip, it is school district policy that a PARENT/GUARDIAN GIVE CONSENT FOR THE CHILD TO PARTICIPATE AND TRAVEL ON A FIELD TRIP. A form must be completed and signed by the parent prior to the field trip day(s). **Students who do not return this signed form to the school cannot go on the trip.**

Parent volunteers are often needed to help with a field trip. **When volunteering, parents are required to complete the Volunteer Declaration Form and Criminal Record Check well in advance of the planned Field Trip day.**

At times, there may be a request for money to be sent to school with the child to help cover the costs of bus transportation or entry fees to facilities. When this is the case, a letter will come home in advance from the classroom teacher. We do not want any student to miss out on a field trip experience due to financial hardship. School has funds to support learners who are not in a position to cover the cost. If you would like assistance with one or more field trips, please contact the office. As well, **field trips are optional.** Our School District and École Belgo Elementary take planning for field trips seriously. Student safety is of utmost importance to us. Any sites we visit must carry adequate insurance.

Head Lice

Parents of students with head lice are contacted by the school office, so that students can be treated at home. A letter is also sent home to all families of students in the class in which a case of head lice has been identified. This letter does NOT contain the name of the student with head lice. Please contact the school, if you have discovered your child has head lice to help us prevent the spread of lice in the classroom and the school.

After treatment, students are welcome to return to school, but parents need to check that the child is 'nit-free' before returning to class. Otherwise, the condition spreads or worsens. Advice regarding prevention and treatment of lice is available from the Health Unit, a doctor/pharmacist or at:

<https://www.interiorhealth.ca/YourHealth/SchoolHealth/Pages/default.aspx>

Homework

Intermediate students should make a regular routine of homework for about 30 minutes each day. Homework time can be used to finish in-class work, review notes, study for tests, read, work on special projects, or organize materials.

Primary students have smaller amounts of assigned homework. Parents are strongly encouraged to read to or with their children each day as part of our Home Reading Program. A regular, daily reading program is a leading indicator of success at school.

Students will be asked to finish work or catch up on missing assignments at home if they are absent. Parent support is much appreciated.

Internet Use

In an effort to increase Digital Citizenship, every student must complete the *Internet Acceptable Use Agreement* before going onto the internet at school. These agreements need to be signed yearly. Prior to using the internet, students will learn:

- About the *Acceptable Use Agreement*
- That inappropriate sites exist and may be stumbled upon in various ways; and what to do if this happens
- The motto: “**Read**, click, then go” – emphasis on “Read” before proceeding; that when uncertain about a site, to ask before proceeding
- The consequences of inappropriate use of the internet – a student would be automatically denied access to the internet for a period of time to be determined by the principal and teacher
- Responsible use = benefit of quality information from all over the world

Lunch

For consistency and safety, it is our practice that students remain at school for lunch. There are rare circumstances where prior arrangements allow for students to go home for lunch. Parents, please let your child’s teacher and the office know if, for any reason, your son/daughter will go home for lunch. If parents are picking your child up from school for lunch, please sign him/her out at the office.

At École Belgo Elementary, we have a “Play First” Lunch hour. This means that students go outdoors to play for the first part of the lunch break, and then return to their classrooms to eat.

The School District hires *Noon Hour Supervisors* who monitor our students during the lunch hour. These trained employees circulate outdoors during the play time, and then supervise from classroom to classroom during the eating time. Their role is to ensure students’ safety and to reinforce appropriate behavior. Our supervisors assist if a student needs help or is injured. Students are encouraged to sit down and focus on eating first, before socializing. In addition, our Primary classrooms have Lunch Leaders (students from Grades 4 – 6) who may assist the younger ones with finding their belongings, opening containers, etc.

“Hot Lunch” Fridays

The Hot Lunch program is offered by the PAC. A menu is available online and includes a variety of healthy hot and cold foods which can be ordered and paid for on-line through our school website: www.bge.sd23.bc.ca and clicking on “Hot Lunch”. The food served follows the Healthy Foods Guidelines set out by the Ministry of Education. Families who choose to participate must respond and pay by the deadline or the order will unfortunately be cancelled. The organization of this special lunch offer is done by parent volunteers who have a “Food Safe” certificate. This lunch program is entirely optional.

Medical Concerns and Public Health Nurse

A public health nurse from the Rutland Health Unit is assigned to our school and will come to the school if called. The regular involvement of the Health Unit includes dealing with student immunization and medical alert records for students with life-threatening health concerns.

Please ensure that the school is aware of ALL medical conditions affecting your child at school.

The public health nurse provides a yearly anaphylaxis/epipen training for all staff.

Medication at School

The School District has established a process for providing medication at school, and for having a plan in place for students with medical alerts. If your child must take medication during the school day, the school must be informed and appropriate forms need to be completed by the parent and doctor. Please contact the school directly if your child requires medication or special medical attention. The following procedure outlined below must be adhered to:

1. Parents must fill out/update a Medical Alert Planning Form, available at the office.
2. Parents must complete a "Request for Administration of Medication at School" form that must be signed and approved by the physician and parent(s).
3. The school maintains a record of administering the medication.
4. Medications are stored in the school office or kept in the student's backpack or fanny pack. These medications must be taken along on school field trips.
5. The medication cannot be expired.
6. The medication must be in its original container.
7. All forms are updated each year. Forms are reviewed annually by our Public Health Nurse.

For further information or clarification, please contact our school's head secretary, Mrs. Powell.

Poor Weather

Fresh air and exercise are healthy, so students will almost always play outdoors every day.

Please ensure your child is dressed for the weather. If your child has a cold or flu that requires staying indoors, it is probably best for them to have stayed at home. In general, if a child is well enough to come to school, we will assume that they are well enough to go outside.

Furthermore, we do not have the ability to supervise students inside during outside play time. The children play outdoors before eating lunch and during afternoon recess, as well, teachers often take children outside during a morning snack time.

In severe weather conditions (torrential rain or extremely cold weather where the temperature (or wind chill factor) is lower than -20 degrees Celsius), an 'in-day' may be scheduled.

Students become used to staff reminding them to "bundle up" on chilly days, and to be proud to be Canadian, and embrace all types of weather! We're Canadian, we do cold weather!

School Supplies



We encourage parents to buy school supplies through the School District. One payment of \$35.00 in September will provide your child with all necessary school supplies for the year, including exercise books, paper, pencils, erasers, glue sticks, felt pens and much more! It is very economical, as well as practical in terms of ensuring that all students have the needed materials.

Payment of school supply fees is expected before supplies are issued to the student. Payment is due by September 30th. In cases when payment of the fee is impossible, please contact the school principal to make alternate arrangements. Unfortunately, the school cannot bear the burden of unpaid supplies.

Please contact your child's teacher for a list of needed supplies, if you choose not to participate in the school's Supply Purchase Program.

Cultural Fee

Throughout the school year, every school hosts several performances and concerts in our school gyms. A cultural fee of \$10.00, paid at the beginning of each year, entitles each child to see outstanding, professional performances selected by a committee of staff and parents from the school district. The performances may include live theatre, professional musicians, and other performing groups. New families who arrive during the school year are asked to pay this fee (pro-rated) at the time of registration.

TOTAL COST is \$45.00 for School Supplies and Cultural Fees, due Sept. 30, 2019, payable through online payment on our school website.

Search and Seizure Policy

Student searches may be made by staff based on reasonable suspicions of a violation of school rules and/or law. The search shall be made pursuant to reasonableness, and based on the age and sex of the student. A search of a backpack, desk, or pockets is generally the extent of the search. In most cases, the student will be asked to show the staff member the contents of the backpack, desk, or pocket. Items retrieved during the search may be confiscated if the item is in violation of the school code of conduct. Contraband and other property unauthorized to be on school property or brought to school sponsored activities will be seized for evidentiary purposes in the event of a school hearing and/or legal hearing. Return of the property may be made to the parents/guardians of the student. Illegal contraband or other property will be turned over to the proper law enforcement.

Snowballs

Like ALL schools in the district, Belgo is "snowball-free". This rule is consistently enforced to ensure the safety of all students and to prevent damage to property. We encourage students to play in the snow, to make snow forts, snow sculptures, snowmen and snow angels; however, we ask for NO throwing of snow. Should students choose to break this rule, a series of consequences will follow.

Supervision of Students

Staff members supervise students on the playground in the morning from 8:10 - 8:30, during the afternoon recess, and from 2:30 - 2:45 each day. Parents are asked to arrange their children's school arrival and departure to coincide with these times. **Students who arrive before 8:10 am and leave after 2:45 pm ARE NOT supervised.** After school, supervision is limited to the larger playground next to the parking lot. Students who are still outdoors waiting for a parent/care-giver to arrive at 2:45 p.m. will be brought in to the office until the parent/guardian arrives. If you are running late to pick up your child, you can help us assure that your child is brought in by calling the office to advise us.

Staff supervise all official organized activities (school sports team practices, field trips, sports events, and library). Please arrange school arrival and departure to fit your children's special activities and events, as well as the scheduled supervision times.

Home and School

Freedom of Information, Protection of Privacy (FOIPOP)

In order to protect our students, private information is not released to the public regarding any of our students. A form needs to be signed early in the school year if parents do not wish to grant the school permission to take their child's photo or publish their child's name in our school newsletter, yearbook or the local newspaper. This information is kept on record in the office.

Lost and Found

Lost & Found items may be retrieved from the hallway near the Library. Parents and students are welcome to come and look through these items at any time. During holiday breaks, any unclaimed articles are donated to a local charitable organization.

Small items (coins, keys, eyeglasses, etc.) are often found and brought to our school office. These are stored inside the office. Check with Ms. Gervais, our secretary, if small or more costly items have been misplaced. Due to the possibility of theft, damage or loss, we ask that electronic devices (cell phones, MP3 players, iPods, etc.) are NOT brought to school, especially since they are not permitted during class time.

Newsletter

Our school newsletter and calendar are updated and made available to parents each month, with updates posted regularly on our website and via email.

Other school publications available on our website include:

- École Belgo Elementary Code of Conduct
- Family Handbook
- 2019-20 School Calendar

P.A.C./ Parent Volunteers

Congratulations! Every parent of a Belgo student is part of the Belgo Parent Advisory Council (PAC). At Belgo, we need and value parent volunteers!

Belgo relies on parent volunteers to run many of its events and programs such as Hot Lunch, Family Fun Dances, Pancake Breakfasts, and more! The PAC meets each month to share information about school programs, gather ideas from other parents and listen to updates about special projects. These meetings are fun, interesting, and open to ALL parents. Please come and bring along a friend. Our PAC elects its executive in May of each year. The 2019-20 PAC Executive looks forward to working with all parents to make this a terrific year! Please watch for additional communications from the PAC posted on the school webpage, or sent home with the children.

President: Brenda Aubin
Vice President: Shannon Johnstone
Treasurer: Natalia Bandet
Secretary: Michelle Dakin
Fundraising committee chair: vacant
CoPAC Representatives: Jeremy Jardine

Report Cards and Parent-Teacher Conferences

Information about students' progress is shared at least five times during the school year. Conferences and report cards are designed for this purpose. Dates for conferences are sent home in the annual school calendar and in newsletters throughout the year.

Report cards are sent home at three times during the school year. In addition to having the school contact the parents regarding a child's progress, parents are welcome to contact their child's teacher at any time.

School Photos

In the Fall, individual photos are taken by a professional photographer. Dates for these photos are advertised well in advance of photo day. Photo package costs vary slightly from year to year. Retakes, if needed, are also taken in the Fall. The photo packages are usually ready for Christmas gift giving.

All students at our school receive a free "class photo" in the spring, when class photographs, group/club photos, and the school panorama photo are taken. Parents will be notified of 'Class Picture Day' in the school newsletter.

BELGO STAFF 2019 – 2020

Principal: Marie-Josée Bédard
 Administrative Secretary: Rhonda Powell (Gervais)

	English Program	Teachers
2001	K	Mrs. Charlotte Cornel (<i>Alison Jensen</i>)
2002	Grade 1	Mrs. Gillian Hayward
2003	Grade 2 & 3	Ms. Meghan Thomson
2004	Grade 3 & 4	Ms. Madison Horvat
2005	Grade 4 & 5	Mrs. Joann Vammen
	French Immersion	Teachers
1001	Maternelle	Mme Pam Robertson
1002	Maternelle	Mme Megan Richards
1003	1re année	Mme Michelle Collins
1004	1re année	Mme Adrienne Milnes
1005	2e année	Mme Fiona Clark (<i>Claudette Horan</i>)
1006	2e & 3e année	Mme Nathalie Singer
1007	3e année	Mme Lynn Harshenin
1008	3e et 4e année	Mme Keri Gagnon
1009	4e et 5e année	Mme Norma Huculak
1010	5e année	Mme Annie Trottier
1011	6e année	Mme Monica Small
Support Staff		
Administrative Secretary		Mrs. Rhonda Powell (Gervais)
Teacher-Librarian/Prep Teacher		Mrs. Joanne Gorjanc
Prep Teacher – P.E.		Mrs. Charmaine Brade Nixon
Counsellor		Ms. Jodi Everett

Support Staff (continued)	
Learning Assistance & E.L.L.	Mme Pam Rice
Prep Teacher - Fine Arts	Mme Maureen Desmond
Social Emotional Support Teacher	Mr. Sam Goodwin
Day Custodian	Mr. Chris Basaraba
Night Custodian	Mrs. Shelley Tokash
Head Custodian	Mr. Tony Bossio
Library Assistant	Mrs. Jaime Schaad
C.E.A.s	Mrs. Michelle Chell Mrs. Laurie Lenarcic Ms. Shayla Maloff Mrs. Kelly Pratch Mrs. Chelsea Hupper
Noon Hour Supervisors	Mrs. Michaele Baker, Mrs. Marianne Candow, Mrs. Bobbi Driscoll
Indigenous Advocate	Mrs. Barb Haldane
Resource Teacher	Mrs. Julie Markus
Speech Pathologist	Mrs. Giselle Maier
Hearing Resource	Mrs. Bridgit Daniel
School Psychologist	Mrs. Johanna Laitinen
Physiotherapist	Mrs. Robin McRae
Occupational Therapist	Mrs. Danielle Galbraith