

Ecole Belgo Elementary

Monthly PAC Meeting

October 16, 2023

Belgo Library

"The Belgo Parent Advisory Council acknowledges that this meeting is being held on the Unceded, Traditional Territory of the Okanagan People."

6:30-8:00pm

Agenda

6:36PM—Call to order

•**A Motion: To approve the minutes from the meeting held on September 18, 2023, was moved, seconded and CARRIED with all in favour.**

•**A Motion: To approve the agenda, was moved, seconded and CARRIED with all in favour.**

6:40—Reports

Administrator- Mme. Yapps

- School Update and Report.
- Mme. Yapps introduced and provided job descriptions for a number of faculty members including teachers, counselors and support educators. Furthermore, she detailed their roles and contributions to the school. Lastly, she explained the *big friendly groups* initiative and the positive impact those relationships are having on the students, as they engage with buddies at different grade levels.

President - Brooke

- Restructured how the meeting is organized to get less repeats

Vice President - Shannon

- Nothing to report.

Secretary- Vacant

- After the last meeting Laura Naputi volunteered to fill the vacant secretary position.
- **A Motion: To approve Laura Naputi as 2023/2024 secretary, was moved, seconded and CARRIED with all in favour.**

Treasurer - Ryan

- It was confirmed that registering the changes of the signing officers has been completed at the bank.
- The floor was opened for a discussion regarding changing the number of required signatures on payments. A few members felt it would streamline vendor payments if only one signature was required because payments could be made by Etransfer or a credit card. Ultimately, it was determined that the PAC bylaws state that more than one signature is required for all payments from any PAC accounts.

- A budget that was prepared by the PAC executive on October 16, 2023, was reviewed. Shannon went over each line item and explained how they were derived. After discussion, the budget was amended to balance funds more evenly between the main account and the gaming account.
- **A Motion: to approve the amended budget, was moved, seconded and CARRIED with all in favour.**

COPAC - Brittany (Regrets)

- The COPAC meeting fell on the same day as this PAC meeting and therefore, Brittany was not present as she was in the COPAC meeting. Updates and reports to be provided at the next meeting.

Hot Lunch - Krystal (Regrets) & Sophie

- Sophie went over a recap of the first hot lunch day.
- The feedback was positive as the hot lunch program was very organized and efficient!
- A request to purchase 3 new towels for keeping food warm in the hot lunch bins, was approved.
- Reminder to all, volunteers are needed and very appreciated.

Morning Snack Club - Kyla (Regrets)

- A report from the morning snack club was provided.
- The group agreed that new volunteers require a shadow/ training shift so they know what to do and how to receive and put away food orders. Proper procedure to be followed to minimize food waste.
- Reminder to all, volunteers are needed and very appreciated.

Fundraising - Hayley

- Haley explained and detailed the current fundraising initiatives.
- The bottle drive has been scheduled for October 28, 2023, at 1:00PM. Volunteers are needed to accept donations and take them to the recycling center.
- Purdy's Chocolate ordering will be available before the end of October until November 15, 2023. All orders will be delivered/ ready for pickup on November 29, 2023.
- Domino's Pizza night has been confirmed for November 9, 2023. A coupon code will be provided in the newsletter and on Facebook.
- West Coast Seeds has received our registration. More details to be provided.

Social Media - Michele (Regrets)

- Discussion deferred until next meeting.

Fun Coordinator - Laura B.

- Laura B confirmed the DJ has been booked for the dance. Many volunteer spots are still open and need to be filled. Reminder that any cake/treat donations need to be dropped off at the school for the cake walk.
- Sophie provided an update on a new Belgo wear provider. New options may be available including hoodies, hats and adult sizes. More information and pricing details to be provided.
- It was agreed that a second movie night should be added to the event calendar. A fall/winter date may be added for November 24 or 30, 2023. More details to be provided once film selection has been made and the date has been confirmed.

Reminders:

1. Tuesday October 24th is the Thrivers book club meeting. This month we are focusing on teaching our children about Empathy. Get a copy of the chapter from the office or just come! No need to read it to learn some new ways of thinking with Mme. Collins and Pastinelli.
2. Please consider Helping out with the Halloween Dance on the 27th and/or the Bottle Drive on the 28th! :) See you There!
3. Anyone who wants to be in the school needs volunteers to have an updated criminal record check. I have some copies here with the instructions from Rhonda. Please take one if you wish!

Any questions or concerns?

Thank-you for coming! Enjoy your month

The next meeting has been scheduled for November 20, 2023, at 6:30PM in the library.

With all agenda items addressed and no further business to discuss, the meeting was terminated at 8:02PM.

Present at the meeting:

Brooke D

Haley R

Laura N

Ryan A

Carly S

Sophie M

Anna C

Laura B

Shannon J